BUCKINGHAMSHIRE BUSINESS FIRST

YOUR LOCAL GROWTH HUB

Buckinghamshire Business First
Claydon House
1 Edison Road
Rabans Lane Industrial Area
Aylesbury
HP19 8TE

T. 01494 927 130
E. info@bbf.uk.com
W. bbf.uk.com

ANNUAL GENERAL MEETING

Held Thursday 27 November 2025 from 10.20am at Garsington Studios, Wallace Hill Farm, Stokenchurch, Buckinghamshire, HP14 3YF

M I N U T E S

Present : There being in excess of 6 Members to the organisation present, the meeting was deemed to be quorate in line with the requirements of the company's Articles of Association.

1 **WELCOME**

Michael Garvey (Chairman) welcomed all those attending the Buckinghamshire Business First (BBF) Annual General Meeting.

2 **NOTING OF PROXIES**

No proxies had been received.

3 **RECEIPT OF REPORT AND ACCOUNTS**

Resolution 1

"THAT the meeting receives the reports of the Directors and Auditors and accounts of the Company for the period ended 31 March 2025."

The resolution was carried by a majority.

4 **APPOINTMENT OF AUDITORS**

Resolution 2

"THAT Richardsons Financial Group be reappointed as Auditors for the financial year to 31 March 2026 and that the directors be authorised to determine the auditors' remuneration."

The resolution was carried by a majority.

5 **RETIREMENT AND RE-ELECTION OF DIRECTORS**

The following directors have been deemed by the Board to retire by rotation under Article 23 of the Articles of Association: Klaus Allion, Philippa Batting, Emma Butt and Shaun Brownsmith.

Klaus Allion, Philippa Batting, Emma Butt and Shaun Brownsmith offer themselves for re-election.

Resolution 3

"THAT Klaus Allion be re-elected as a director of the Company."

The resolution was carried by a majority.

Resolution 4

"THAT Philippa Batting be re-elected as a director of the Company."

The resolution was carried by a majority.

Resolution 5

"THAT Emma Butt be re-elected as a director of the Company."

The resolution was carried by a majority.

Resolution 6

"THAT Shaun Brownsmith be re-elected as a director of the Company."

The resolution was carried by a majority.

6 **ANY OTHER BUSINESS**

Nothing of note.

There being no other business, the formal meeting closed at 10.50am.

Claydon House,
1 Edison Road
Rabans Lane Industrial Area
Aylesbury, HP19 8TE

T 01494 927130
E info@bbf.uk.com
W bbf.uk.com